

NATIONAL COOPERATIVE UNION OF INDIA

Subject: Engagement of retired Government Servants as Consultants in National Cooperative Union of India, New Delhi on Contract basis.

The National Cooperative Union of India, (NCUI) - the Apex body representing the entire cooperative organizations in the country, invites applications from the eligible candidates who possess minimum PG qualification in Economics/ Cooperation/ Commerce/ Agricultural / Mass Communication/ Journalism / Public Relation/ Social Work/ Education / Rural Development/ Statistics/ Business Administration (HR/Finance/ Marketing)/ Agriculture Business/ Home Science/ CA/ ICWA/ Bachelor Degree with Law (Cooperative Law)/ B.E/ B.Tech (Software/ CS)/ (IT)/MCA (Software)/ M.Sc. in Computer Science/ Information Technology Degree or equivalent grade from AICTE approved institute / recognized University to work as Consultants (02):-

- i. For preparation of A Statistical Profile of the Indian Cooperative Movement (1).
 - ii. For Cooperative Law Division (1)
2. The maximum age limit is 65 years as on 01.01.2016.
 3. Selected candidate shall be paid monthly consolidated fee/ remuneration subject to a maximum of Rs.40,000/- (TDS as applicable).
 4. Persons from Government / Autonomous bodies/ Cooperative organizations/ NGO/ reputed private organization having experience of minimum 5 years as a Divisional Head / in higher capacity in the following relevant fields:

a) For Statistical Profile:

- i. Knowledge of Data collection (preferably in cooperative sector), analysis and compilation of data.
- ii. Interpretation of data in the form of graphs, charts, diagrams, tables and reports.
- iii. Strong problem solving skills.
- iv. Methodical and logical approach.
- v. High level of accuracy and attention to detail.
- vi. Excellent written and spoken communication skills including report writing.

b) Consultant (Law)

- i. Collection, compilation and documentation of information on the legal aspects of cooperatives in India and abroad including Court judgements.
- ii. Assistance to NCUI and member Institutions in respect of Court cases relating to legal aspects.
- iii. To organize Seminars, Conferences/ workshops relating to Cooperative Law.
- iv. Follow up action relating to legal aspects on the basis of decisions taken by the EC/GC of NCUI.
- v. All matters relating to Bye-Laws Act.
- vi. Any other duties as and when assigned by the Competent Authority.

5. The engagement will be initially for a period of one year which may be extended at the discretion of the NCUI based on the performance of the candidate and requirement of NCUI.
6. Interested applicants may send their application (as per bio-data given) to Executive Director I (Pers). National Cooperative Union of India, 3, Siri Institutional Area, August Kranti Marg, New Delhi 110016 on or before 31.01.2016 from the date of publication of this advertisement on the website or send through e-mail ID at nsatyanarayanancui@india.coop or nsatyanaryana@gmail.com.
7. Age, experience may be relaxed as per the decision of the Competent Authority.
8. Number of Consultants may vary and NCUI reserves the rights to cancel this advertisement / terminate the engagement of Consultant at any stage without giving any information / notice to the candidate.

(TO BE SUBMITTED IN DUPLICATE)

BIO DATA

1. Name (IN BLOCK LETTERS) :
2. Date of Birth :
3. Department / Office from which retired
(to be mentioned in case of retired employee) :
4. Address for communication :
5. Phone No. / Cell No./E-mail, if any :
6. Educational Qualification :

Please Affix Latest Photograph

Exam passed	Board/University	Year	Subject	Div. & % of mark

7. Particulars of experience :

Sl. No.	Name of Employer	Designation	Period		Salary Drawn	Nature of work	Remarks
			From	To			

8. Details of knowledge in handling computer :

Signature:
Place:
Date: