

Format to be filled & returned for the events funded through CEF

1. Name of the Event : _____
2. Date(s) : _____
3. Target Group : _____
4. Purpose of the Event:

5. No. of Participants : _____
(Attach a list with name, designation address & contact nos.)
 - i. No. of Women Participants : _____
 - ii. No. of SC/ST Participants : _____
6. No. of Guests : _____
(Attach a list with name, designation address & contact nos.))
7. Programme Detail : (May use additional sheet)

Date	Time	Name of Session	Speaker/Resource persons with their profile	Learning Points of the Session

8. One Page programme report highlighting the learning points by the target group (may use additional sheet).

(Name & Signature of the Managing Director)