

Tender

Ref No: NCUI/ NCDB/IT/Purchase/CEF/Computer/2014-15

Dated: 31.03.2015

Sub: Inviting Sealed Quotation of HP Laptop, Printers, Wireless Presenter, UPS

The National Cooperative Union of India (NCUI), an apex organisation of Indian Cooperative Movement was set-up in 1929 with the objective to promote Indian Cooperative Movement and to provide the Education & Training to the cooperative personnel in the country.

We are hereby inviting the sealed quotation for the following items from Authorized Dealers only.

Required IT-equipment with specific configuration:

Serial No.	Item Name	Brand	Configuration	Quantity
1.	Laptop	HP	HP Probook 440 G2, Windows 8 Pro, Core i7, 8 GB RAM, 500 GB HDD, 14" Screen	1
2.	Printers	HP	HP LaserJet 1020 Plus	8
3.	LaserJet (Printer-Scanner)	HP	HP LaserJet M1005 MFP	1
4.	LaserJet (Printer-Scanner-Fax)	HP	HP LaserJet Pro MFP M128fn(CZ184A)	1
5.	Wireless Presenter	Logitech	Logitech Wireless Presenter R400	2
6.	Projector Screen	--	Width = 6 feet, Height = 8 feet	2
7.	UPS	APC	600 VA	20

Taxes: Above prices should be quoted inclusive of all taxes.

Delivery: Above equipment are to be delivered and installed at our office situated at **3, Siri Institutional Area, August Kranti Marg, New Delhi - 110016**. If any IT-equipment are found defective, it shall be replaced immediately without any additional cost. The price is inclusive of delivery and installation.

Payment Terms: Full payment will be made after satisfactory installation and handing over the equipment.

Interested authorized dealers may send their sealed quotation on their letter head till last date i.e. **30th April 2015 by 04:00 pm** in the prescribed format provided in **Appendix-II**. No sealed quotation will be accepted after the last mentioned date. Sealed quotations will be opened at 03:30 pm same day

Note: Quantity of above mentioned items may slightly vary at the time of purchase order.

To

The Chief Executive
National Cooperative Union of India
3, Siri Institutional Area, August Kranti Marg
New Delhi – 110016

Subject: Sending sealed quotation for HP Laptop, Printers, Wireless Presenter, UPS

Sir,

I/We have gone through your open tender Ref No. NCUI/ NCDB/IT/Purchase /CEF/Computer/2014-15, and agree with your terms and condition, we are sending you our sealed quotation for the required IT-equipment of NCUI as given below.

Serial No.	Item Name	Brand	Configuration	Per Unit Price (Including Taxes)	Quantity	Total Amount (Including Taxes)
1.	Laptop	HP	HP Probook 440 G2, Windows 8 Pro, Core i7, 8 GB RAM, 500 GB HDD, 14" Screen		1	
2.	Printers	HP	HP LaserJet 1020 Plus		8	
3.	LaserJet (Printer-Scanner)	HP	HP LaserJet M1005 MFP		1	
4.	LaserJet (Printer-Scanner-Fax)	HP	HP LaserJet Pro MFP M128fn(CZ184A)		1	
5.	Wireless Presenter	Logitech	Logitech Wireless Presenter R400		2	
6.	Projector Screen		Width = 6 feet Height = 8 feet		2	
7.	UPS	APC	600 VA		20	
Grand Total Amount *Approx.						

*Above mentioned prices are inclusive of all taxes.

Authorized Signatory with Seal

Name:

Address: Contact

Number: Email

Id: