

# **NATIONAL COOPERATIVE UNION OF INDIA**

**(Apex Organization of the Indian Cooperative Movement)**

## **Procurement of Complete Solution for Library Automation Software in NCUI Library**

Dear Sir / Madam,

National Cooperative Union of India (NCUI), the apex body of the Indian Cooperative Movement, is planning to procure a complete solution for Library Automation Software on cloud-based servers for its National Centre for Cooperative Education (NCCE).

The work will be awarded for a complete library package with initial AMC of one year after successful deployment of software. The AMC shall be extended in the spell of one year for a period of maximum 03 years subject to satisfactory services and mutual consent of both the parties (NCUI & Vendor).

The payments shall be released after full deployment of software in all respects and signing of requisite agreements / documents by both the parties. NCUI shall hold 10% of total value of contract as security deposit for AMC period. No interest will be paid on the Security Deposit.

AMC shall start from the date of deployment of software. AMC charges shall be paid on Half Yearly basis on completion of half-year and after verification of services by the concerned Officials of NCCE Library.

In view of the above, Quotations / proposals are invited by this Organisation from reputed Vendors, dealing with the similar services, to provide complete Library automation software to this organisation. The interested parties may send their 'Quotation / Proposals duly password protected' by email with complete address and marked with Subject 'Proposal / Quotations for Library Automation Software' addressed to 'The Director (IT), National Cooperative Union of India, 3, Siri Institutional Area, August Kranti Marg, Delhi – 110016'. The password of email shall be emailed after last date of receipt of proposals as per scheduled appended below:-

E-mail: [itncui@gmail.com](mailto:itncui@gmail.com)

**Last date to receive Proposal /Quotations : 20/09/2023 (5.00 P.M)**

**Password of document to be submitted by : 22/09/2023 (5.00 P.M)**

If password is not received by due date / time, the Proposal / quotation shall not be considered.

The NCUI reserves the right to accept or reject or postpone the tender process without assigning any reason.

Thanking you,

Yours faithfully,

Sd/--  
**(Sandhya Kapoor)**  
Director

## Financial / Technical Performa

### Procurement of Complete Solution for Library Automation Software in NCUI Library

Work Description	Price Quoted (Excl GST)
<b><u>Part – A</u></b>	
Customisation of Software for NCUI	
Installation of software on Cloud Server with 3 years subscription + Required Cloud Storage	
Training for Library staff	
<b>Total (A)</b>	
<b><u>Part - B</u></b>	
Data Entry of Books (Appx 6500 Books & 100 Journals)	
Charges for Bar-Coding, Labelling, Shelving	
Barcode Scanner	
Slip Printer	
<b>Total (B)</b>	
<b>Total A+ B</b>	

#### Technical Requirements

- > Registration details of the Agency
- > List of Clients (Please attach work orders for at least 5 agencies of last 3 years)
- > GST No. (Attach document)

(Signature of Authorized Signatory with date)

Name of Authorised Signatory \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date : \_\_\_\_\_

Place: \_\_\_\_\_ (Name of the Company/Agency and stamp)