



NATIONAL COOPERATIVE UNION OF INDIA
3, Siri Institutional Area, August Kranti Marg, New Delhi – 110016

**VACANCY OF ONE RURAL DEVELOPMENT OFFICER AND ONE AGRICULTURE DEVELOPMENT OFFICER
ON CONTRACTUAL BASIS**

The National Cooperative Union of India (NCUI) is inviting applications from the eligible candidates for following posts on contract basis for its Cooperative Education Field Projects. The NCUI is an apex cooperative organization representing the cooperative movement in the country. More information is available at www.ncui.coop

NUMBER OF POST RURAL DEVELOPMENT OFFICER (ONE) AND AGRICULTURE DEVELOPMENT OFFICER (ONE)

1. **Age Limit** : 25 – 35 years
2. **Salary** : Rs.40,000/- per month negotiable in commensuration with the qualification & experience
3. **Period of Contract** : One year (with scope of extension)
4. **Selection process** : Written test, interview and power point presentation
5. **General terms and conditions of appointment** : Annexure-I
6. **Application Proforma** : Annexure-II

7. The last date to submit the application is 31.07.2021 (Saturday).

8. Qualification for Rural Development Officer :

ESSENTIAL:

- (i) Regular Masters degree in Social Work / Rural Development/ MBA in Rural Management from a reputed University with 55% minimum marks
- (ii) 3 years experience in Social Welfare/ Developmental activities in reputed Organization

DESIRABLE:

- (i) Master degree in Economics, Cooperatives, Extension.
- (ii) B.Sc. Agriculture and MSW/ Rural Development /MBA Rural Management
- (iii) Knowledge of the development Cooperative Business Model in different Coop. Sectors
- (iv) Experience in preparation of development projects plan or programs with a government, international organization or cooperative organizations

9. Qualification for Agriculture Development Officer :

ESSENTIAL:

- (i) Regular Masters degree in Agriculture from a reputed University with 55% minimum marks
- (ii) 3 years experience in Agriculture extension work in reputed Organization

DESIRABLE:

- (i) Master degree in Extension, Agronomy, Horticulture, Animals Husbandry, Soil Science, Dairy, Plant breeding
- (ii) Experience working in Agriculture development projects, Preparation of Value addition/ Development plan for Agriculture Cooperatives

10. Key responsibilities are

- (i) Planning for to mobilize the mass mainly youths to join Cooperative field for self employment
- (ii) Planning to enhance activities and income of SHG/ Cooperatives
- (iii) He/ She will be responsible for effective Monitoring of Cooperative Education Field Project.
- (iv) He/ She will be Extension travels for analysis of impact of project activities.

Director (Projects)



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Annexure-I

General terms & Conditions of engagement:

1. Only Indian Candidates are eligible.
2. Only short-listed candidates will be called for written test / interview.
3. The engagement period can be curtailed or terminated at any time if the performance is found unsatisfactory in any manner or for any other reason.
4. NCUI reserves the right to terminate contractual engagement at any time without assigning any reason thereof. However, the individual will have to give 15 days advance notice or remuneration in lieu thereof before resigning from the engagement.
5. The contractual employment is purely temporary in nature. The engagement will be initially for a period of one year, extendable from time to time depending upon the work performance and need of organization
6. The person engaged purely on contract basis shall have no claim either implicit or explicit for his / her absorption or regularization in NCUI, New Delhi. The person engaged shall not be entitled to any benefits like Provident Fund, Pension, Gratuity, Medical Allowance, Seniority, Promotion etc. or any other benefits available to the NCUI employees on regular basis.
7. The engaged person may be called on Gazette Holidays beyond working days, if required.
8. The person engaged will be eligible for 12 days of leave in a calendar year on pro-rata basis @ one (01) leave per month. Therefore, he/she shall not draw any remuneration in case of absence beyond 12 days (**calculated on a pro-rata basis**). Also unavailed leave in a year shall not be carried forward to next calendar year. No other leave of any kind will be admissible.
9. Applications should be submitted in the prescribed format (**Annexure-II**).
10. Applications which are not in prescribed format, incomplete, unsigned, without proper testimonials will be rejected summarily.
11. Applications received after last date will not be accepted.
12. The envelope containing the application should clearly state that **"For the Post Applied for _____"**.
13. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable for termination in addition to any administrative and/or legal action as NCUI may deem fit.
14. Advance copies by eligible candidates may be forwarded to the following e-mail ID: **ncuiprojects@gmail.com** followed by submission of hard copies alongwith the requisite enclosures.

Applications in the prescribed proforma alongwith copies of relevant certificates & testimonials must reach **Director (Projects), National Cooperative Union of India, 3, Siri Institutional Area, August Kranti Marg, New Delhi-110016** **on or before 31.07.2021.**



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Annexure – II

APPLICATION FOR THE POST

1. Name of the applicant : _____
2. Date of Birth : _____
3. Father's / Husband's Name : _____
4. Address for correspondence : _____

5. Contact No. : _____
6. E-mail ID : _____
7. Educational Qualification (10th to Master or above degree)

*Affix a recent
passport size
photograph and
sign across*

Exam passed	Board / University	Year of passing	Subjects	Percentage of marks	Division

8. Proficiency in Computer : _____
(Please specify the level of accomplishment)
9. Details of employment, in chronological order starting with the latest. Enclose a separate sheet, if the space below is insufficient:

Name of the organization	Post held / Designation	From	To	Remuneration (In Rs.)	Nature of duties

10. Whether belong to SC/ST/OBC/PH : _____
11. Additional information, if any,
With regard to your suitability for the post _____

DECLARATION

I solemnly declare that the above information are true and correct to the best of my knowledge and belief. I also understand that my candidature to the post applied for is liable to be cancelled, if any of the above information is found to be false or incorrect.

Place: _____

Date: _____

(Signature of the applicant)